

# Your Students

Utilize the Your Students tab in the Course Journal to keep track of your students' contact info keep them persisting in the program. Track 1-on-1 outreach dates so that you can easily ident

**Course Name:**

**Semester/Year:**

**Course Number:**

**Modality:**

First Name	Nickname	Last Name	Preferred Pronouns	Email
Janet	Jan	Doe	She/Her	<a href="mailto:janet.doe@university.edu">janet.doe@university.edu</a>

information as well as personal note on their “meaningful why” or what keeps them motivated. Identify students who may need a nudge or may require week-over-week support.

Phone Number	"Meaningful Why"	1-1 Outreach Date
(555) 555-5555	Janet is a mother of two boys. She wants to further education to provide for her children and also to learn the skills to grow her small business.	4-Sep-25

as a student and learner. Tracking this informa

<b>1-1 Outreach Date</b>	<b>1-1 Outreach Date</b>
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11-Nov-25	
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tion can help you help your students to prioritize your course and

## Notes

Needed an extension on an assignment in September--son is ill. Missed assignment in early November. Said she's struggling to keep up with group project. Sent her additional resources and put her on a project plan. She will check in weekend before finals.